# Vermont Talent Pipeline Management

# PROJECT ENGINEER JOB DESCRIPTION

### **PROJECT ENGINEER**

The Project Engineer provides technical support to the construction staff. Under the supervision of the Project Manager, s/he reviews plans and other documents, regarding scope and timing of a project. S/he monitors costs and progress against a schedule. The Project Engineer has knowledge of concepts, practices and procedures and relies on instructions and guidelines to perform the functions of the job under direct supervision.

## **JOB REQUIREMENTS:**

## **Competencies Required**

- Makes decisions in the best interest of the company
- Works independently and collaboratively
- Understands the construction process
- Reads blueprints, specs, addenda, technical reports, etc.
- Utilizes technology for communication and documentation, preference MS Word and Excel
- Proficient in Math and software used for estimating and PM, preference Timberline Estimating
- Seeks and identifies cost saving opportunities (creative pricing, value engineering)
- Identifies issues and adjusts accordingly
- Develops, updates and provides input to the production schedule with leadership
- Develops and maintains relationships with subcontractors and vendors

# **Soft Skills**

- Detail oriented
- Strong work ethic
- Integrity
- Communication, written and oral
- Respects and gets along with others
- Processional, positive attitude
- Problem solver
- Collaborative
- Self-starter
- Negotiator

## **Industry Recognized Credentials**

- OSHA 10
- OSHA 30, preferred
- OSHA Competencies, preferred
- NCCER Industry Certification, strongly preferred
- Professional Engineer, preferred
- LEED, preferred

Associates or Bachelor' NCCER Industry or Tec	s degree in Eng	gineering tion professed	
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